

Annual General Meeting of the Friends of CCS
February 29, 2012
Minutes

1. Opening:

Carolynne Bouey–Shank chaired the first half of the meeting.

1.1 Welcome, Attendance: Tammy Allen (UCC), Betsy Anderson (UCC), Liz Bachmann (Staff), Laurie Bellay (ACC), Carolynne Bouey–Shank (UCC), Jim Boyles (ACC), Jamie Bradshaw (UCC), Elizabeth Brain (ACC), Charlotte Caron (UCC), Donna Cawker (ACC), Margaret Clarke (ACC), Betty Currie (ACC), Walter Deller (ACC), Marc Desrosiers (Staff), Ted Dodd (Staff), Scott Douglas (Staff), Jen Dresser (UCC), Patty Evans(UCC), Brian Faurshou (UCC), Ken Phernambucque (UCC), Brenda Friesen (UCC), Marcie Gibson (UCC), Bill Gillis (UCC), Lynda Gow (UCC), Gwyn Griffith (UCC), Alice Hanson (UCC), Barbara Lloyd (UCC), Roland Legge (UCC), Barbara Lieurance (UCC), Elizabeth McAdam (UCC), Maureen McCartney (UCC), Nora McMurtry (UCC), Betty Marlin (UCC), Maylanne Maybee (Staff), Gwenna Moss (UCC), Ann Naylor (Staff), Irene Rainey (UCC), Helen Reed (UCC), Tim Sale (UCC), Debra Schweyer (UCC), Keith Simmonds (UCC), Frank Tyrell (ACC), Alice Watson (UCC).

Regrets: Patricia Baker, Barbara Barnett, Ken Delisle, Barbara Hansen, Deb Kigar Mark Laird, Elaine Lucas, Vicki McPhee, Dorothy Naylor, Lori Stewart, Ross Taylor, Jackie Van't Vort.

1.2. Worship – Helen Reed

1.3 Acceptance of Friends

MOTION: Moved by Jim Boyles, Seconded by Betty Marlin, that all those present, not already a Friend of the Centre for Christian Studies Studies (member of Council or committee, current student, current staff, graduate, donated in past two years, graduate of the Western Field-Based Program for Diaconal Ministry), be made a Friend of the Centre.

Carried.

1.4. Agenda Review

1.5. Approval of Minutes of AGM March 2, 2011

MOTION: Moved by Walter Deller, Seconded by Barbara Lloyd, that the minutes of the Annual Meeting of March 2, 2011 be approved.

Carried.

1.6. Business Arising from Minutes

- 1.6.1. Appointment of new principal: Humans Resources will recommend that Maylanne Maybee be moved from probationary to permanent staff.
- 1.6.2. Change of Central Council name to Board of Governors: Central Council decided that it will remain as Central Council.

2. Business from Annual Report

2.1. Business from Annual Report (Jim Boyles)

2.1.1. Sharing of Highlights

2.1.1.1. Folks on Central Council and on Committees have worked hard and there is a positive energy.

2.1.1.2. Jim shared appreciation for Maylanne's willingness to join CCS as Principal.

2.1.1.3. Jim shared appreciation for the work of all CCS volunteers.

2.1.1.3. Jim shared appreciation for the students.

2.2. Principal's Report (Maylanne Maybee)

2.2.1. Maylanne shared appreciation for the staff and how they have helped her in her first months of work.

2.2.2. Maylanne shared that CCS is in a very good place and ready for the next decades.

2.2.3. Maylanne enjoys the team building with the staff.

2.2.4. There are still lots of challenges. Maylanne would like to make the program more diverse to encourage more students to consider CCS as their place of education.

2.3. Staff (Ted Dodd)

2.3.1. Ted shared appreciation that there is a lot of stability on the committees.

2.3.2. Maylanne and Marc bring their connections from the Anglican Church, Ecumenical and Justice organizations.

2.4. Student: (See Written Report)

2.5. Committee Reports:

2.5.1. Concern was raised that the Archives are being moved to Manitoba & Northwestern Ontario Conference and they may not be connected with the Anglican and United Church Archives in Toronto. It was shared that the material that is being placed in the Manitoba and Northwestern Ontario Conference is just being stored on CCS's behalf. This move was discussed with the United Church Archives in Toronto and the archivist there supported the move.

**MOTION: Moved by Helen Reed, Seconded by Tammy Allen, that the reports contained in the Annual Report be received.
Carried.**

Jim Boyles chaired the 2nd half of the meeting.

2.6. Planning and Governance Committee – Recommendation re: Working Groups (Patty Evans)

2.6.1. Whereas human resources policy is, in practice, being developed by the Human Resources Committee itself,

Therefore it is **MOVED by Patty Evans, Seconded by Debra Schweyer, that the Policy Working Group of the Human Resources Committee be disbanded. Carried.**

2.6.2. Whereas the discussion of special events is comfortably housed in the Communications and Promotions Committee itself and also with the staff team of CCS,

Therefore it is **MOVED by Patty Evans, Seconded by Gwyn Griffith, that the Events Working Group be disbanded with task groups for specific events being named as needed. Carried.**

2.6.3. Whereas the Publicity Working Group (of the Communications and Promotions Committee) was intended primarily to compile the Annual Report, which is in reality coordinated and executed at the staff level once material has been received from committee convenors,

Therefore it is **MOVED by Patty Evans, Seconded by Brian Faurshou, that the Publicity Working Group be disbanded. Carried.**

2.6.4. Whereas the work of the Website/Technology Working Group (of the Communications and Promotions Committee) is, in reality, done by one staff person, namely Scott Douglas,

Therefore, it is **MOVED by Patty Evans and Seconded by Gwyn Griffith, that the Website/Technology Working Group be disbanded and that Scott Douglas join the Communications and Promotions Committee as an additional staff resource. Carried.**

2.6.5. Whereas the Volunteer Enhancement Working Group (of the Planning and Governance Committee) has not fully functioned since it was created and has experienced a lack of clarity about its purpose and its separation from the recruitment process,

Therefore it is **MOVED by Patty Evans, Seconded by Maureen McCartney, that the Volunteer Enhancement Working Group be disbanded and the responsibilities for volunteer recruitment and support be integrated into one working group. Carried.**

2.7. Financial Report (Brian Fauschou)

There was discussion around the change in operating revenue between 2010 and 2011. The three questions concerned the increase of the United Church of Canada grant which increased approximately \$16,300.00. This contribution from UCC is based on the number of students, the UCC available funds for educational institutions and other factors. The increase of \$25,380.00 in General Donations was the result of the efforts of staff (mainly the employment of Marc Desrosiers) to improve fund raising efforts. The Other Contributions amount is determined mainly by bequests; although it is a budgeted item there is no way to determine the amount each year.

2.7.1. Audited Financial Statements:

MOTION: Moved by Brian Fauschou, Seconded by Ken Phernambucq, that the audited financial statements for 2011, as prepared by KPMG, be approved.

Carried.

2.7.2. Auditor:

MOTION: Moved by Brian Fauschou, Seconded by Tim Sale, that KPMG be appointed as auditor for the year ending December 31, 2012.

Carried.

2.7.3. Budget:

MOTION: Moved by Carolynne Bouey-Shank, Seconded by Helen Reed, that the budget for January to December 2012 be received for information.

Carried.

2.8 Nominations Report: (Maureen McCartney)

Thanks to all who have completed a term(s), those continuing and new people starting.

2.8.1. MOTION: Moved by Betsy Anderson, Seconded by Elizabeth Brain, that nominations for Central Council for the 2012 year be closed.

Carried.

2.8.2. MOTION: Moved by Maureen McCartney, Seconded by Patty Evans, that the slate of nominees for Central Council be approved.

Carried.

2.8.3. MOTION: Moved by Maureen McCartney, Seconded by Barbara Lloyd, that the slate of nominees for Committees and Working Groups be approved.

Carried.

3. Motion on bursary investment policy: (Tim Sales)

Discussion: CCS Central Council approved a new bursary investment policy last November 2011 to bring CCS's bursary investment policy into conformity with the new investment policy in order to ensure there are sufficient bursary monies available each year for students attending CCS.

MOTION: Moved by Tim Sales , Seconded by Jamie Bradshaw, that this Annual Meeting of the Centre for Christian Studies direct the Finance Committee and Central Council to amend the Terms of Reference for bursaries and scholarships of the Centre for Christian Studies and related Bursary Policy and Investment Policy for Scholarship, Bursary and Trust Funds to bring the financial stewardship of these funds into compliance with the new Investment Policy of the Centre for Christian Studies, adopted by Central Council in November 2011, and effective as of January 1, 2012.

Carried.

4. New Business:

4.1. Constitution By-Laws (Bill Gillis)

By-Laws need to be updated and written into a simpler format. The By-Laws Task Group is engaging this task and will be reporting as the work progresses.

4.2. Student Recruitment Task Group: It will be reporting to the upcoming Face to Face Meeting regarding how we can increase student recruitment. The task group has met eight times over the phone. Walter Deller's research has involved contacting all Anglican participants in the Centre's Programs from over the past 11 years. This work is not yet completed, but initial feedback includes:

- The key attraction to study with the Centre is its dispersed program--the LDM is offered in various places in Canada.
- The second key attraction is the justice focus of the Centre and also its educational stance.
- The former students spoke very highly of their experience of the Faculty of the Centre.
- All identified significant ways their training had impacted on their ministry-- learning models, theological reflection models, and group facilitation skills, among other things.

The former students Walter has spoken to thus far represent Anglicans who would be on the far liberal left of the Anglican spectrum to somewhere on the more conservative side of Centre.

In commenting on what they saw as issues relating to the Centre's developing an Anglican stream of diaconal training, most identified two sorts of "cultural" issues:

A) They spoke of the need for the Centre to find a more effective way to

engage with the non-centralized Anglican ecclesiological structures—the fact that ultimate decisions about ordination and even whether a diocese has vocational deacons rests at the level of bishops and dioceses, and to some extent this includes training requirements and programs—especially for diaconate.

B) Reflecting on their own experience of the Centre program, they identified "cultural" issues internal to the Centre. Key among these were liturgical style, and a need for the Centre to grapple more with what it means to be rooted in a theological tradition that values highly the inheritance of the long past.

Alice Watson shared that the task group interviewed students as to how they discovered CCS and diaconal ministry. Many students had not heard of diaconal ministry until they did the research required during the discernment process. A number of graduates and students said that the belief statements on the CCS website captured their interest immediately; the statements resonated with the kind of person the student was and/or wanted to become. They wanted to know more.

From feedback, it became clear that the unique and leading edge learning process at CCS captures students right away. This is learning that requires dialogue, inquiry, critical thinking, research, goal setting, and theological reflection as the norm and which is evident within the community learning circles twice a year.

Quotes from recent grads were read, hopefully to re-invigorate our understanding of the value of CCS and diaconal ministry.

5. Jim offered a thank you to all for being part of the conversation.

6. Jim offered a Closing Prayer, remembering those who have died in the past year.

6. Closing & Adjournment – Meeting adjourned at 8:00 PM CST.

Submitted by Recording Secretary Roland Legge.

Co-Chair _____ Secretary _____